

March 24, 2021

21-0324-PR5

**AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH PAYFLEX SYSTEMS, USA, INC. FOR  
COBRA ADMINISTRATIVE SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the extension of the agreement with Pavflex Svstems USA. Inc. to provide COBRA

Administrative Services to the entire District at an estimated annual cost set forth in the Compensation  
Section of this report. A written extension document is currently being processed. No payment shall be

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide comprehensive COBRA administrative services.

**DELIVERABLES:**

Vendor will continue to provide regular COBRA activity reports including, but not limited to, reports

detailing quantity and types of all notices distributed, enrolled/eligibility reports, reconciliation reports for all premiums collected, and other ad hoc reports as requested. Vendor will provide CDC staff access to

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current

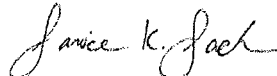
budget(s).

Approved for Consideration:

Approved:



JONATHAN MADIES



JANICE K. JACKSON